

Minutes of online Prebid meeting held on 04 July 2022 on tender number TPCODL/P&S/1000000242/2022-23 for Operational assistance of 33/11KV substations.

Present:

Bidders of above tender
Arun Mahapatra-TPCODL
Rajib Sarkar-TPCODL
Asish Karmakar-TPCODL
Sanjaya Sahoo – TPCODL
Santosh Dange- TPCODL

Following points were discussed in the meeting:

- i) Statutory requirement, process and documents required in the job was elaborately explained through presentation by TPCODL-BA Cell
- ii) Safety requirement and other terms and conditions were also explained to bidders through presentation by Safety dept, TPCODL.
- iii) Bids having Unviable rates will be rejected.
- iv) Supervisors should be Diploma in Electrical Engg and computer literate.
- v) One of the Supervisor should be will be responsible for Safety aspect of Operation and he should report all unsafe act/near miss/Safety incident as and when required basis and will submit monthly report with photographs to TPCODL.
- vi) Bidding shall be done on basis of minimum wages w.e.f 01.04.2022.
- vii) Queries were replied as under:
 - GPA policy of Rs 15 Lac needs to be taken by BA mandatorily.
 - Mechanism of formation of Mobile crew after automation of any substation and required transfer of manpower among five circles was explained.
 - Effect of changes in minimum wages will be taken care in contract value.
 - Work on NH/FH to be guided by the THE ORISSA INDUSTRIAL ESTABLISHMENTS (NATIONAL AND FESTIVAL) HOLIDAYS ACT, 1969.
 - Performance of the BA will be monitored through the performance criteria mentioned in tender scope of job.
 - HT license from ELBO is a must for bidding.
 - Existing manpower to be considered for the job.
 - Housekeeping of the substation of the BA will be in their scope.
 - No maintenance related work is involved in the job.
 - PPE to be provided by BA. Two pair of hand gloves to be kept in each substation (One for work and other as standby). Hand gloves shall be IEC standard Class IV and to be changed every year. Helmet, Safety shoe and reflective jacket to be provided for the workmen by BA.
 - Primary security of the sub-stations will be responsibility of the BA.
 - Industrial test lamp shall be wooden box with holder and series lamp for LT circuit.
 - Brush will be normal painting brush for cleaning of panel.
 - Pre-employment medical check and one medical check/year for each worker has to be considered by BA.
 - Safety training, as required to be provided by BA to each worker on Lock Out Tag Out/Fire Safety/ Other aspects of Safety.