

## 1.0 Event Information

### 1.1 Scope of work

**Open Tenders** are invited in e-tender bidding process from interested Bidders for entering into a Rate Contract valid for a period of 1 Year as defined below:

S. No.	Description	EMD Amount (Rs.)	Tender Fee (Rs.)
1	<b>Hiring of Media Agency for TPCODL Advertisements (Print/Web/TV/Radio) Services</b>	50,000	5,000

*\*EMD is exempted for MSMEs registered in the State of Odisha.*

*\*\*MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST.*

*For details of MSME norms, please refer "Annexure VII-A"*

### 1.2 Availability of Tender Documents

Non-transferable tender documents may be downloaded by interested eligible bidders from tender section of our website <https://www.tpcentralodisha.com>. Same will also be sent to bidder through ARIBA e-procurement system after payment of tender fee as mentioned in "Process for bidding" in the tender above. Bidder can participate in the tender only through ARIBA e-procurement platform.

Bidders are requested to visit TPCODL website <https://www.tpcentralodisha.com> regularly for any modification/ clarification to the bid documents

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### 1.3 Calendar of Events

(a)	Date of sale/ availability of tender documents from TPCODL Website	30.06.2022, 1700 Hrs
(b)	Last date and time of Payment of Tender Fee	08.07.2022, 1700 Hrs
(c)	Last Date of receipt of pre-bid queries (through mail), if any	12.07.2022, 1700 Hrs
(d)	Last Date of Posting Consolidated replies to all the pre-bid queries as received	15.07.2022, 1700 Hrs
(e)	Last date and time of receipt of Bids	21.07.2022, 1700 Hrs

**Note:** - In the event of last date specified for submission of bids and date of opening of bids is declared as a closed holiday for TPCODL, Bhubaneswar office, the last date of submission of bids and date of opening of bids will be the following working day at appointed times.

### 1.4 Mandatory documents required along with the Bid

- 1.4.1 EMD of requisite value and validity
- 1.4.2 Tender Fee in case the tender is downloaded from website
- 1.4.3 Bidder / OEM must have service/local centre in Odisha.
- 1.4.4 Requisite Documents for compliance to Qualification Criteria mentioned in Clause 1.7.
- 1.4.5 Drawing, Type Test details along with a sample of each item as specified at Annexure I (as applicable)