



TP CENTRAL ODISHA DISTRIBUTION LIMITED
(A Tata Power & Odisha Govt. joint venture)
2nd Floor, IDCO Tower, Janpath Bhubaneswar, Odisha 751022

INFORMATION TO THE BIDDERS TO PARTICIPATE IN E-TENDER SYSTEM OF TPCODL

:- Steps for E-tender submission: -

Step 1:

The bidder can get primary information about the tender from the NEWSPAPER advertisement / TPCODL website (in case of open tender) / invitation through e-mail (in case of limited tenders)

Step 2:

First, the prospective Bidder who intends to participate in an open tender should deposit the requisite tender fee as mentioned in the tender document through NEFT/ RTGS in the a/c of TPCODL as mentioned in the tender document. Deposit of the Tender fee should be made within the scheduled time for such deposit as indicated in the Tender document.

Step 3:

After deposit of the tender fee, the bidder should furnish the following information through e-mail to the contact person indicated in the tender document.

SI No	Description	Bidder's Response
1	Tender Enquiry No.	
2	Description of materials / Works Tendered	
3	Name of the bidding company	
4	Place & Detail Address of the Company	
5	Postal Code (PIN Code)	
6	Name of the authorized contact person of the Bidder	
7	Contact No./Mobile No. authorized person	
8	E-mail Id of the contact person	
9	Tender Fee details (Bank Name / Amount / NEFT-RTGS UTR No / Date)	
10	GST No.	

Step 4:

After receipt of the above information through e-mail, Vendor will get an **invitation e-mail** from ARIBA System, which is the e-tendering platform of TPCODL. In this mail, there will be an online link as **Click Here** to participate in the tender.

Step 5:

Click "**Click Here**" to access this event.



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Step 6:

If you are bidding first time for TPCODL through ARIBA site, then please "Sign UP by creating User Name and password as mentioned in Sign Up page. Please follow the process, as mentioned in the Sign Up page, during creation of User Name and password.

Those who are already having User Name and password for accessing TPCODL events, they can LOGIN using same User Name and password.

Step 7:

Click Continue. The simple one-page registration screen will open for first time user. **All * mark mandatory field to be filled in.**

Step 8:

You will be able to see the RFQ (i.e. Detail Tender document).

Step 9:

After review and downloading of all documents click on "**Accept Review Pre-requisites**", i.e. acceptance of terms and conditions.

Step 10:

Review and accept "**Bidder Agreement**".

Step 11:

You can see attached tender document in PDF format against clause no 1.1.1 (Introduction).

Step 12:

Vendor has to attach PDF version of technical bid in clause no. 2.1 and 2.2. **(In this field, do not attach any price document.)**

Step 13:

Uploading of Price Bid

- (a) Price schedule is attached in envelope.3.1 of ARIBA. Same has to be downloaded and price and tax details to be filled in as per the format given, print to be taken in vendor's letter head and signature and seal to be made by authorized person. PDF version of this price bid to be attached. For Price Bid put all the unit price, taxes, and duties in provided field. Put "0" (ZERO) in not applicable field.
- (b) In addition, the bidder has to upload the editable form of the price bid in EXCEL format in envelope 3.2 of ARIBA system.

Step 14:

After uploading successfully Techno commercial offer and price part then click on "**Submit Entire Response**"

Note: Once user ID and password created, bidder can also login to ARIBA site through the following URL:

<https://service.ariba.com/Sourcing.aw/124997008/aw?awh=r&awssk=oxt0s1BN&dard=1>



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OPEN TENDER NOTIFICATION

FOR

**CCTV Security Solution Implementation and Maintenance
AT TPCODL, ODISHA**

Tender Enquiry No.: TPCODL/P&S/1000000326/2021-22

Due Date for Bid Submission: 05.01.2023, 17:00 Hours

**TP Central Odisha Distribution Limited
(A TATA Power and Odisha Government Joint Venture)
Procurement & Stores Department,
2nd Floor, IDCO Towers, Janpath, Bhubaneswar – 751022**



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1. Event Information

1.1. Scope of work

Open Tenders are invited through E-Tender Bidding Process from interested Bidders for entering into a firm purchase order as defined below:

S. No.	Description	EMD Amount (Rs.)	Tender Fee (Rs.)
1	CCTV Security Solution implementation and maintenance in Janala, Bidanasi, Jagatpur, Banarpal Store of TPCODL	50,000	5,000

* EMD is exempted for MSMEs registered in the State of Odisha.

** MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST. For details of MSME norms, pls refer "Annexure VIIa"

1.2. Availability of Tender Documents

Non-transferable tender documents may be purchased by interested eligible bidders from address given below, on submission of written application to the under mentioned and upon payment of non-refundable Tender Fee.

Chief (Procurement & Stores)

TP Central Odisha Distribution Limited
2nd Floor, IDCO Towers, Janpath, Bhubaneswar – 751022

1.3. Calendar of Events

(a)	Date of sale/ availability of tender documents from TPCODL Website	From 19.12.2022 onwards
(b)	Last date and time of Payment of Tender Fee	23.12.2022; 17.00 Hours
(c)	Date and Time of Pre-Bid Meeting	To be announced
(d)	Last Date of receipt of pre-bid queries, if any	26.12.2022; 17:00 Hours
(e)	Last Date of Posting Consolidated replies to all the pre-bid queries as received	28.12.2022; 17:00 Hours
(f)	Last date and time of receipt of Bids	05.01.2023; 17:00 Hours

Note: - In the event of last date specified for submission of bids and date of opening of bids is declared as a closed holiday for TPCODL's office, the last date of submission of Bids and date of opening of bids will be the day following working day at appointed times.