

Pre Bid Queries vide NIT:TPCODL/P&S/100000366/22-23/TPCODL HKServices

S.No.	Detailed Reference to Tata Power Technical Document. Please specify Document No / Clause No / Page No	Description as per Bid Document	Remarks - Query / Clarification	TPCODL Response
1	2	3	4	5
1	page no.15 (Annexure I)	Monthly Rate (INR) @26 days p.m.	No of working days mentioned in page no.15 should be 26.5/30 days per month instead of 26 days.	Working days will depend on the actual days worked by the BA employee for the month. Total 313 working days in a year has to be assured for wages payment.
2	Page no.24(point no-1.9 C)	Contractor to provide services on Sundays and holidays at some location as and when required.	Payment procedure for extra day/hours working on & above working hours ?	Extra Days working / Hours has to be paid on double the wages / or can be adjusted with an compensatory off by next 3 days
3	Annexure-VI Scope of Work & SLA Point No. 1.4 (A) (B)	All floors in common area including stairs cases shall be cleaned thoroughly with floor scrubbing machine with soap and water to remove all stains and dirt.	We would request you to please let us know the quantity and specifications of machines that we need to provide.	As mentioned RfP pg. 22 nnexture-VII "Different kind of machine required for housekeeping services on site like floor cleaning, carpet shampooing, lawn mower, vacuum cleaner etc. as and when required", shall be provided by the BA.
4	Annexure-VI Scope of Work & SLA Point No. 1.5 (B) (C)	Cleaning of blinds shampooing of chair and sofa. Shampooing and deep cleaning of carpeted area.	Please let us know the quantity of blinds, chairs and sofa and carpet area.	Quantity cannot be defiend as of now due to renovation of offices. Same will be intimated to the successful bidder before awarding the work order.
5	Annexure-1 (Schedule of items)	Man-power quantity	In Sr. No. 1 of Annexure-1 we have 20 skilled man-power (Carpenter/Plumber/Electrician), please let us know the number against each designation.	01 Carpenter, 01 Plumber, 01 Electrician required per circle. Total circles-05.
6	ANNEXURE VII Scope of Work & SLA	The TPCODL offices/locations shall be kept clean at least half an hour prior to the start of each working day and throughout the day in all working days including lunch and tea break.	Please share the number of sites/offices, total area.	Tentative List of offices: Circles: 05 Divisions: 20 Sub-Divisions: 65 Customer Care: 20 MRT: 05 EMR:05 HO: 4 AHO: 6
7	ANNEXURE VII Scope of Work & SLA 2. Technical Services: Plumbing work, Electrical Work & Carpentry work	Conveyance from site to site of electrician / plumber / carpenter / supervisor will be part of final negotiated rate and BA will charge no additional cost to TPCODL for this.	We would request more clarity on this so that we can add the conveyance part in Service charge, like frequency of visit to each location.	Rs. 2000/- per Carpenter/Plumber/Electrician shall be included in their salary per month as conveyance part apart from minimum wages.

8	ANNEXURE VII Scope of Work & SLA Point No 7	You shall bear the entire responsibility, liability and risk relating to coverage of your workforce under different statutory regulations including Workman's Compensation Act, ESI Act,	During the contract period, if any employee gross wages exceeds the limit of ESI, please clarify if TPCODL provide the insurance to that employee or will reimburse the cost of insurance to us.	ESIC has to be ensured for all BA employees. Any limit above ESIC will be covered by EC policy to be taken by BA at their own cost. TPCODL will not reimburse the same. GPA Policy coverage will be mandatory for all employees.
9	page Number 7 & Point No 4	The Bidder have average annual turnover of Rs 4 cr in the last three financial . Copy of Audited Balance Sheet and Profit and Loss Statement to be submitted	Dear sir Till Financial year 2022-23 TDS Filling Date not ended, which is for Quarter 4 is 30th may 2023. how we submit audited report, further we can submitted Turn over Cerrtifiacte from Chartered accountant with UDIN number.Please consider it.	Last 03 years can be considered as 2019-20, 2020-21, 2021-22. CA certified Turnover certificateis acceptable.
10	1.4.4, page 5/68			
11	appendix 2, page 37/68	Safety Statistics for Last 3 Years	What exactly is needed for this point and is it mandatory to have this report to be able to participate ?	Undertaking to be provided on company's letterhead, that no safety incident has been reported during the last 03 years.
12	Annexure V, Page 20/68, point 8	Acknowledgement for Testing facilities if available (Duly mentioned on Bidder Letter Head)	Is this relevant to this tender, if yes, what exactly do we need to submit for this point.	NA
13	Annexure V, Page 20/68, point 12	Details of tests if applicable (duly Mentioned on bidder letter head)	Is this relevant to this tender, if yes, what exactly do we need to submit for this point.	NA
14	Annexure V, Page 20/68, point 13	All the relevant type test certificates as per relevant IS/IEC (CPRI/ERDA/other certified agency) if applicable	Is this relevant to this tender, if yes, what exactly do we need to submit for this point. Can ISO Certificates be considered for this point?	NA
15	Annexure V, Page 20/68, point 17	Credit rating/solvency certificate	Value for Solvency Certificate	Must not be less than Rs. 20 Cr.