

TP CENTRAL ODISHA DISTRIBUTION LIMITED
(A Tata Power & Odisha Govt. joint venture)
2nd Floor, IDCO Tower, Janpath, Bhubaneswar, Odisha 751022

OPEN TENDER NOTIFICATION

FOR

SUPPLY OF MAN LIFTER 14 METER HEIGHT

Tender No.: TPCODL/P&S/1000000452/2023-24

Due Date for Bid Submission: 07/11/2023 [15:00 Hrs.]

TP Central Odisha Distribution Limited
(A TATA Power and Odisha Government Joint Venture)
Procurement & Stores Department,
2nd Floor, IDCO Towers, Janpath, Bhubaneswar – 751022

TP CENTRAL ODISHA DISTRIBUTION LIMITED
(A Tata Power & Odisha Govt. joint venture)
2nd Floor, IDCO Tower, Janpath, Bhubaneshwar, Odisha 751022

Procedure to Participate in E-Tender

Tender Enquiry No- TPCODL/P&S/1000000452/2023-24

Tender Enquiry No	Work Description	EMD (Rs.)	Tender Participation Fee (Rs.)	Last Date and Time for payment of Tender Participation Fee
TPCODL/P &S/100000 0452/2023-24	OPEN TENDER NOTIFICATION FOR SUPPLY OF MAN ELEVATOR	50,000	5,000	28/10/2023, 17.00 Hrs

* EMD is exempted for MSMEs registered in the State of Odisha.

** MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST.

For details of MSME norms, PBG etc. pls refer "Annexure VII-a"

Step 1: The bidder can get primary information about the tender from the NEWSPAPER advertisement / TPCODL website (in case of open tender) / invitation through e-mail (in case of limited tenders).

Step 2: First the prospective Bidder who intends to participate in an open tender should deposit the requisite tender fee as mentioned in the tender document through NEFT/ RTGS in the a/c of TPCODL as mentioned in the tender document. Deposit of the Tender fee should be made within the scheduled time for such deposit as indicated in the Tender document.

Step 3: After deposit of the tender fee, the bidder should furnish the following information through e-mail to the contact person indicated in the tender document.

Please note that corresponding details mentioned in this document will supersede any other details mentioned anywhere else in the Tender Document.

Procedure to Participate in Tender.

Following steps to be done before "Last date and time for Payment of Tender Participation Fee" as mentioned above

1. Eligible and Interested Bidders to submit duly signed and stamped letter on Bidder's letter head indicating
 - a. Tender Enquiry number
 - b. Name of authorized person ,Address,Postal code (pin code)
 - c. Contact number
 - d. e-mail id
 - e. Details of submission of Tender Participation Fee (bank name/amount/NEFT-RTGS UTR No.
 - f. GST Registration No
2. Non-Refundable Tender Participation Fee, as indicated in table above, to be submitted in the form of Direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference/ Enquiry Number –

Beneficiary Name – TP Central Odisha Distribution Ltd.

Bank Name – STATE BANK OF INDIA

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2nd Floor, IDCO Tower, Janpath, Bhubaneshwar, Odisha 751022

Branch Name – IDCO Towers, Bhubaneshwar

Address – PO- Sahidnagar, Janapath, Bhubaneswar.

Branch Code – 7891

Account No – 10835304915

IFSC Code – SBIN0007891

Step 4: After receipt of the above information through e-mail, Vendor will get an **invitation email** from ARIBA System which is the e-tendering platform of TPCODL. In this mail there will be an online link as **Click Here** to participate in the tender.

Step 5: Click "**Click Here**" to access this event.

Step 6: If you are bidding first time for TPCODL through ARIBA site then please "Sign UP by creating User Name and password as mentioned in Sign Up page. Please follow the process, as mentioned in the Sign Up page, during creation of User Name and password.

Those who are already having User Name and password for accessing TPCODL events, they can LOGIN using same User Name and password.

Step 7: Click Continue. The simple one-page registration screen will open for first time user. All * mark mandatory field to be filled in.

Step 8: You will be able to see the RFQ (i.e Detail Tender document).

Step 9: After review and downloading of all documents click on "**Accept Review Prerequisites**" i.e acceptance of terms and conditions.

Step 10: Review and accept "**Bidder Agreement**".

Step 11: You can see attached tender document in PDF format against clause no 1.1.1 (Introduction).

Step 12: Vendor has to attach PDF version of technical bid in clause no. 2.1 and 2.2. (**In this field do not attach any price document.**)

Step 13: Uploading of Price Bid

(a) Price schedule is attached in envelope.3.1 of ARIBA. Same has to be downloaded and price and tax details to be filled in as per the format given, print to be taken in vendor's letter head and signature and seal to be made by authorised person. PDF version of this price bid to be attached. For Price Bid put all the unit price and taxes and duties in provided field. Put "0" (ZERO) in not applicable field.

(b) In addition, the bidder has to upload the editable form of the price bid in EXCEL format in envelope 3.2 of ARIBA system.

Step 14: After uploading successfully Techno commercial offer and price part then click on "**Submit Entire Response**".**Note: Once user ID and password created, bidder can also login to ARIBA site through the following URL:**

<https://service.ariba.com/Sourcing/aw/124997008/aw?awh=r&awssk=oxt0s1BN&dard=1>