



### Procedure to Participate in Tender

Tender Enquiry No	Work Description	EMD (Rs.) (incl. GST)*	Tender Participation Fee (Rs.) (Incl. GST)**	Last Date and Time for payment of Tender Participation Fee
TPCODL/ P&S/ 1000000500/ 23-24	Open Tender for SITC of Supply & Installation of Large Video Projection System at Technology Center ,Bhubaneswar	50,000/-	5,000/-	20.12.2023, 15.00 Hrs.

\* EMD is exempted for MSMEs registered in the State of Odisha.

\*\* MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST. For details of MSME norms, pls refer "Annexure VII-a"

***Please note that corresponding details mentioned in this document will supersede any other details mentioned anywhere else in the Tender Document.***

#### **Procedure to Participate in Tender.**

Following steps to be done before "Last date and time for Payment of Tender Participation Fee" as mentioned above

1. Eligible and Interested Bidders to submit duly signed and stamped letter on Bidder's letter head indicating
  - a. Tender Enquiry number
  - b. Name of authorized person
  - c. Contact number of authorized person
  - d. e-mail id of authorized person / Ariba online portal ID if any.
  - e. Name of Firm
  - f. Address of Firm
  - g. GST Registration Number
  - h. Details of submission of Tender Participation Fee
  - i. MSME Certificate, wherever applicable
  - j. Details of Bank Account for refund of EMD
  - k. Postal Address for refund of EMD
2. Non-Refundable Tender Participation Fee, as indicated in table above, to be submitted in the form of Direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference/ Enquiry Number –

Beneficiary Name – TP Central Odisha Distribution Ltd.

Bank Name – STATE BANK OF INDIA

Branch Name – IDCO Towers, Bhubaneshwar



Address – PO- Sahidnagar, Janapath, Bhubaneswar.

Branch Code – 7891

Account No – 10835304915

IFSC Code – SBIN0007891

E-mail with necessary attachment of 1 and 2 above to be sent to **Malaya.roul@tpcentralodisha.com** with copy to **sudhakar.behera@tpcentralodisha.com** before last date and time for payment of Tender Participation Fee.

Interested bidders to submit Tender Participation Fee and Authorization Letter before Last date and time as indicated above after which link from TPCODL E-Tender system (Ariba) will be shared for further communication and bid submission.

Please note all future correspondence regarding the tender, bid submission, bid submission date extension, Pre-bid query etc. will happen only through TPCODL E-Tender system (Ariba). User manual to guide the bidders to submit the bid through E-Tender system (Ariba) is also enclosed.

All communication will be done strictly with the bidders who have done the above step to participate in the Tender.

Also it may be strictly noted that once date of “Last date and time for Payment of Tender Participation Fee” is lapsed no Bidder will be sent link from TPCODL E-Tender System (Ariba). Without this link vendor will not be able to participate in the tender. Any last moment request to participate in tender will not be entertained.

Also all future corrigendum's to the said tender will be informed on Tender section on website <https://www.tpcentralodisha.com>.

## OPEN TENDER NOTIFICATION

FOR

**Supply & Installation of Large Video Projection System at  
Technology Center at Bhubaneswar**

**Tender Enquiry No.: TPCODL/P&S/1000000500/23-24**

**Due Date for Bid Submission: 29.12.2023 [17:00 Hrs.]**

**The TP Central Odisha Distribution Limited  
1<sup>st</sup> Floor, Anuj Building, 19, Satya Nagar, Bhubaneswar-751007.**

## CONTENTS OF THE ENQUIRY

S. NO.	PARTICULARS
1.	Event Information
2.	Evaluation Criteria
3.	Submission of Bid Documents
4.	Bid Opening & Evaluation process
5.	Award Decision
6.	Order of Preference/Contradiction
7.	Post Award Contract Administration
8.	Specifications and Standards
9.	General Conditions of Contract
10.	Safety
<b>Annexures</b>	
I.	Annexure I – Schedule of Items
II.	Annexure II – Technical Specifications
III.	Annexure III – Schedule of Deviations
IV.	Annexure IV – Schedule of Commercial Specifications
V.	Annexure V – Document Check List
VI.	Annexure VI – Acceptance Form for Participation in Reverse Auction Event
VII.	Annexure VII – General Condition of Contract
VII(A)	Annexure VII(a) – Preferential Procurement norms for Local MSMEs
VIII	Annexure VIII – Safety Policy and Safety Terms and Conditions
IX.	Annexure IX – Tata Code of Conduct (TCoC)
X.	Annexure X - Environment & Sustainability Policy

## 1.0 Event Information

### 1.1 Scope of work

**Open Tenders** are invited through Ariba online portal e-tender process from interested Bidders for SITC of following scope of work as defined below:

S. No.	Description	EMD Amount (Rs.)	Tender Fee Inclusive of GST (Rs.)
1	Supply & Installation of <b>Large Video Projection System</b> as per Annexure-I (schedule of Items)	50000/-	5000/-

**Note:-**

- 1) EMD is exempted for MSME Firms registered in the State of Odisha.
- 2) MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST.

### 1.2 Availability of Tender Documents

Please Refer "Procedure to participate in the e-Tender".

### 1.3 Calendar of Events

(a)	Date of sale/ availability of tender documents from TPCODL Website	From 13.12.2023 onwards
(b)	Date by which Interested and Eligible Bidder to pay Tender Fee and confirm participation as mentioned in "Procedure to Participate in Tender"	20.12.2023 , 15:00 Hrs
(c)	Date & Time of Pre-Bid Meeting (If any)	21.12.2023 , 15.00 Hrs.
(d)	Last Date and time of receipt of pre-bid queries, if any	22.12.2023 up to 15:00 Hours
(e)	Last Date of Posting Consolidated replies to all the pre-bid queries as received	25.12.2023
(f)	Last date and time of receipt of Bids	29.12.2023 up to 15:00 Hours
(g)	Date & Time of opening technical bids & EMD (Envelope-1 & 2)	Participating Bidders will get mail intimation from TPCODL E-Tender system (Ariba) when their Technical Bids are opened. Refer Section 4.2 for details
(h)	Date & Time of opening of Price of qualified bids	Bidders will get mail intimation from TPCODL E-Tender system (Ariba) when their Price Bids are opened (Refer Section 4.5)

**Note :-** In the event of last date specified for submission of bids and date of opening of bids is declared as a closed holiday for TPCODL Bhubaneswar office, the last date of submission of bids and date of opening of bids will be the following working day at appointed times.

### 1.4 Mandatory documents required along with the Bid

Following documents are to be furnished along with the bid to the address as mentioned at clause 3.1.

- 1.4.1 EMD of requisite value and validity
- 1.4.2 Tender Fee in case the tender is downloaded from website