

### Procedure to Participate in Tender

Tender Enquiry No	Work Description	EMD (Rs.)	Tender Participation Fee (Rs.)	Last Date and Time for payment of Tender Participation Fee
TPCODL/P&S/100000632/2024-25	Rate Contract for SITC of ACs (Split/Window) for a Period of One year”	₹ 2,00,000	₹ 5,000	Dt - 02.05.2024, 17.00 Hrs

**Note:**

- EMD is exempted for MSMEs registered in the State of Odisha.
- MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST.
- For details of MSME norms, please refer "Annexure VII(a)"

***Please note that corresponding details mentioned in this document will supersede any other details mentioned anywhere else in the Tender Document.***

**Procedure to Participate in Tender.**

Following steps to be done before “Last date and time for Payment of Tender Participation Fee” as mentioned above

1. Eligible and Interested Bidders to submit duly signed and stamped letter on Bidder's letter head indicating
  - a. Tender Enquiry number
  - b. Name of authorized person
  - c. Contact number
  - d. e-mail id
  - e. Name of Firm
  - f. Address of Firm
  - g. GST Registration Number
  - h. Details of submission of Tender Participation Fee
  - i. MSME Certificate, wherever applicable
  - j. Details of Bank Account for refund of EMD
  - k. Postal Address for refund of EMD
2. Non-Refundable Tender Participation Fee, as indicated in table above, to be submitted in the form of Direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference/ Enquiry Number –

**Beneficiary Name – TP Central Odisha Distribution Ltd.**

**Bank Name – STATE BANK OF INDIA**

**Branch Name – IDCO Towers, Bhubaneswar**

**Address – PO- Sahidnagar, Janapath, Bhubaneswar.**

**Branch Code – 7891**

**Account No – 10835304915**

**IFSC Code – SBIN0007891**

## TP CENTRAL ODISHA DISTRIBUTION LIMITED

(A Tata Power & Odisha Govt. joint venture)

NIT - TPCODL/P&S/100000632/2024-25

E-mail with necessary attachment of 1 and 2 above to be sent to [Chandan.nayak2@tpcentralodisha.com](mailto:Chandan.nayak2@tpcentralodisha.com) with copy to [samarendra.patnaik@tpcentralodisha.com](mailto:samarendra.patnaik@tpcentralodisha.com) before last date and time for payment of Tender Participation Fee.

Interested bidders to submit Tender Participation Fee and Authorization Letter before Last date and time as indicated above after which link from TPCODL E-Tender system (Ariba) will be shared for further communication and bid submission.

Please note all future correspondence regarding the tender, bid submission, bid submission date extension, Pre-bid query etc will happen only through TPCODL E-Tender system (Ariba). User manual to guide the bidders to submit the bid through E-Tender system (Ariba) is also enclosed.

All communication will be done strictly with the bidders who have done the above step to participate in the Tender.

Also it may be strictly noted that once date of "Last date and time for Payment of Tender Participation Fee" is lapsed no Bidder will be sent link from TPCODL E-Tender System (Ariba). Without this link vendor will not be able to participate in the tender. Any last moment request to participate in tender will not be entertained.

Also all future corrigendum's to the said tender will be informed on Tender section on website <https://www.tpcentralodisha.com>.

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**TP CENTRAL ODISHA DISTRIBUTION LIMITED**

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NIT No.- TPCODL/P&S/1000000632/2024-25

**OPEN TENDER NOTIFICATION**

**RATE CONTRACT FOR**

**SITC OF AIR CONDITIONERS (SPLIT/WINDOW)**

**ACROSS TPCODL OFFICES FOR A PERIOD OF ONE**

**(01) YEAR**

**Tender Enquiry No.: TPCODL/P&S/1000000632/24-25**

**Due Date for Bid Submission: Dt- 16.05.2024 [up to 17:00 Hrs.]**

**The TP Central Odisha Distribution Limited**  
**1<sup>st</sup> Floor, Anuj Building, 29, Satya Nagar, Bhubaneswar-751007**

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NIT No.- TPCODL/P&S/1000000632/2024-25

**1.0 Event Information**

**1.1 Scope of work**

An Open Tender is invited through e-tender bidding process from interested Bidders for establishing a Rate Contract for 01 Years as defined below:

Item Sl. No.	Description	EMD Amount (Rs.)	Tender Fee inclusive of GST (Rs.)
1	SITC of ACs (Split/Window) across TPCODL offices	₹ 2,00,000	₹ 5,000

**Note:**

- EMD is exempted for MSMEs registered in the State of Odisha.
- MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST.
- For details of MSME norms, please refer "Annexure VII(a)"

**1.2 Availability of Tender Documents**

Please Refer "Procedure to participate in the e-Tender".

**1.3 Calendar of Events**

(a)	Date of sale/ availability of tender documents from TPCODL Website	<b>From 25.04.2024 onwards</b>
(b)	Date by which Interested and Eligible Bidder to pay Tender Fee and confirm participation as mentioned in "Procedure to Participate in Tender"	02.05.2024 , 17:00 Hrs
(c)	Last Date and time of receipt of pre-bid queries, if any	05.05.2024 up to 17:00 Hours
(d)	Date & Time of Pre-Bid Meeting(If any)	Will be notified later
(e)	Last Date of Posting Consolidated replies to all the pre-bid queries as received	08.05.2024
(f)	Last date and time of receipt of Bids	<b>16.05.2024 up to 17:00 Hours</b>
(g)	Date & Time of opening technical bids & EMD (Envelope-1 & 2)	Participating Bidders will get mail intimation from TPCODL E-Tender system (Ariba) when their Technical Bids are opened. Refer Section 4.2 for details
(h)	Date & Time of opening of Price of qualified bids	Bidders will get mail intimation from TPCODL E-Tender system (Ariba) when their Price Bids are opened (Refer Section 4.5)

**Note :-** In the event of last date specified for submission of bids and date of opening of bids is declared as a closed holiday for TPCODL, Bhubaneswar office the last date of submission of bids and date of opening of bids will be the following working day at appointed times.

**1.4 Mandatory documents required along with the Bid**

- 1.4.1 EMD of requisite value and validity
- 1.4.2 Tender Fee in case the tender is downloaded from website
- 1.4.3 Requisite Documents for compliance to Qualification Criteria mentioned in Clause 1.7.
- 1.4.4 Drawing, Type Test details along with a sample of each item as specified at Annexure I (as applicable)