

## Open Tender Notification

For

**Project Management Service for supervision and monitoring of different projects in TPCODL**

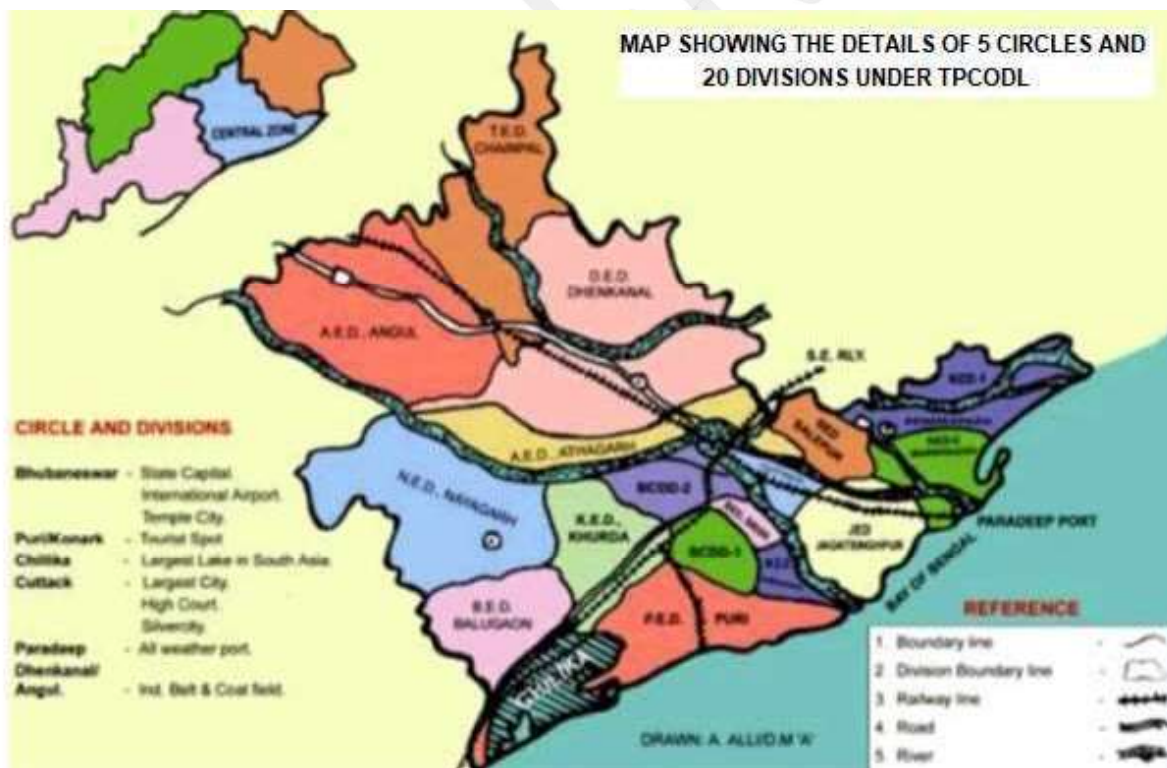
**Tender Enquiry No.: TPCODL/P&S/1000000642/2024-25**

**Due Date for Bid Submission: 31-05-2024**

**TP Central Odisha Distribution Limited**  
**1st Floor, Anuj Building, Plot No.29, Satya Nagar, Bhubaneswar, Odisha**  
**751007**

## PREAMBLE

TP Central Odisha Distribution Limited (TPCODL) is a joint venture between Tata Power and the Government of Odisha with the majority stake being held by Tata Power Company (51%). TPCODL is a state electricity distribution utility with sole rights to distribution of electricity in the Central Zone in Odisha covering the distribution circles of Bhubaneswar, Cuttack, Paradeep and Dhenkanal in accordance with the Electricity Act. Tata Power Company has successfully won the bid to own the license for the distribution and retail supply of electricity in Odisha's five circles constituting Central Electricity Supply Utility of Odisha (CESU). It came into operation with effect from 01.06.2020. TPCODL serves a population of 1.36 Crore with Customer Base of 26 Lakh and a vast Distribution Area of 29,354 Sq. Km. The primary business activity includes purchase of power from GRIDCO Ltd at BSP rate and distribute to consumers. The field structure has been presented below:



**INFORMATION TO THE BIDDERS TO PARTICIPATE IN E-OPEN TENDER SYSTEM  
OF TPCODL**

**-: Steps for E-tender submission:-**

**Bids are to be submitted only through online e-procurement platform, ARIBA. Any other form of bid submission will not be accepted. Online Link for submission of bid through ARIBA will be sent only after confirmation of payment of tender fee from bidder.**

**Step 1:** The bidder can get primary information about the tender from the Newspaper advertisement / TPCODL website <www.tpcentralodisha.com> and can download the tender document from the above website.

**Step 2:** Non-Refundable Tender Participation Fee, as indicated in tender document, to be submitted before last date of tender fee payment, in the form of direct deposit/NEFT/RTGS in the following bank account.

Account Name: TP Central Odisha Distribution Limited  
Bank Name: State Bank of India,  
IDCO Towers, Bhubaneswar  
Bank Account No. : 10835304915  
IFSC Code : SBIN0007891

**Step 3:** Eligible and Interested bidder to send an email to TPCODL attaching duly signed and stamped letter on Bidder's letterhead, with following details, expressing their intend to bid against above tender:

SI No	Description	Bidder's Response
i)	Tender Enquiry No.	
ii)	Description of materials / Works Tendered	
iii)	Name and address of the bidding company	
iv)	Name of the authorized contact person	
v)	Contact No. authorized person	
vi)	E-mail Id of the where online ARIBA link to be mailed.	
vii)	Tender Fee details (Amount / NEFT-RTGS UTR No /	
viii)	GST No.of bidder	
ix)	MSME Certificate, wherever applicable	
x)	Postal address of bidder for return of EMD BG	

E-mail has to be sent to <arabinda.sahu@tpcentralodisha.com> with copy to <sudhakar.behera@tpcentralodisha.com> before "Last date and time for payment of Tender Participation Fee".

**Step 4:** On receipt of the document as mentioned in Step 3 above and after due verification of the same, ARIBA link for participation in the tender will be sent to bidder's mail address from ARIBA system.

**Step 5:** In this mail there will be an online link as [Click Here](#) to participate in the tender.

**Step 6:** Click ["Click Here"](#) to access this event.

**Step 7:** If bidder is bidding first time for TPCODL through ARIBA site then please "Sign UP" by creating User Name and password as mentioned in Sign Up page. Please follow the process, as mentioned in the Sign Up page, during creation of User Name and password. Also a simple one-page registration screen will open for first time user. All \* mark mandatory field to be filled in.

Those who are already having User Name and password for accessing TPCODL events, they can LOGIN using same User Name and password.

If bidder has got User name and password for their other customer, same will not be applicable for TPCODL.

**Step 8:** You will be able to see the RFQ

**Step 9:** After review and downloading of all documents click on ["Review Pre-requisites"](#)

**Step 10:** Review and accept ["Bidder Agreement"](#).

**Step 11:** You can see attached pdf tender document against clause no 1.1.1 (Introduction).

**Step 12:** Vendor has to attach pdf version of technical bid in clause no. 2.1 and 2.2. In this field do not attach any price document.

Price schedule is attached in clause no.3.2. Same has to be downloaded and price and tax details to be filled in as per the format given, print to be taken in vendor's letter head and signature and seal to be made by authorised person. PDF version of this price bid to be attached in clause 3.2 For Price Bid put all the unit price and taxes and duties in provided field. Put "0" (ZERO) in not applicable field.

**Step 13:** After successfully putting Techno commercial offer and price part then click on ["Submit Entire Response"](#)

**CONTENTS OF THE ENQUIRY**

S. NO.	PARTICULARS
1.	Event Information
2.	Submission of Bid Documents
3.	Bid Opening & Evaluation process
4.	Evaluation Criteria
5.	Award Decision
6.	Order of Preference/Contradiction
7.	Post Award Contract Administration
8.	Specifications and Standards
9.	General Conditions of Contract
10.	Safety
<b>Annexures</b>	
I	Annexure I – Schedule of Items
II	Annexure II – Preface, Scope of work, service level agreement & Executive Qualification
III	Annexure III – Schedule of Deviations
IV	Annexure IV – Schedule of Commercial Specifications
V	Annexure V – Self Declaration Form
VI	Annexure VI – Document Check List
VII	Annexure VII – Acceptance Form for Participation in Reverse Auction Event
VIII	Annexure VIII– Preferential norms for procurement from MSMEs registered in the state of Odisha
IX	Annexure IX – General Condition of Contract
X	Annexure X – Safety Policy and Safety Terms and Conditions
XI	Annexure XI - Environment & Sustainability Policy
XII	Annexure XII – Tata Code of Conduct (TCOC)
XIII	Annexure-XIII- Quality, Safety, Occupational Health & Environment

## 1.0 Event Information

### 1.1. Scope of work

Open Tenders are invited from interested Bidder / Project Management Agency/ Consultancy entering into a Rate Contract of overall contract validity of 2 Years for the following:

Sl. No.	Description	EMD Amount (Rs.)	Tender Fee (Rs.)
1.	Project Management Service for supervision and monitoring of different projects in TPCODL	2 Lakhs	5,000

Note: Tender Fee is inclusive of GST

\* EMD is exempted for MSMEs registered in the State of Odisha.

\*\* MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST. For details of MSME norms, please refer Annexure-VIII.

### 1.2. Availability of Tender Documents

Please refer "Procedure to participate in the e-tender".

### 1.3. Calendar of Events

(a)	Date of availability of tender documents from TPCODL Website	From 03.05.2024 onwards
(b)	Date by which Interested and Eligible Bidder to pay Tender Fee and confirm participation as mentioned in "Procedure to Participate in Tender"	<b>16.05.2024</b>
(c)	Last Date of receipt of pre-bid queries, if any	18.05.2024
(d)	Last Date of Posting Consolidated replies to all the pre-bid queries as received	22.05.2024
(e)	Last date and time of receipt of Bids	<b>31.05.2024; 20:00 Hours</b>

**Note :-** In the event of last date specified for submission of bids and date of opening of bids is declared as a closed holiday for TPCODL's office, the last date of submission of bids and date of opening of bids will be the day following working day at appointed times.

### 1.4 Mandatory documents required along with the Bid

- 1.4.1 EMD of requisite value and validity
- 1.4.2 Requisite Documents for compliance to Qualification Criteria mentioned in Clause 1.7.
- 1.4.3 Duly signed and stamped 'Schedule of Deviations' as per Annexure III on bidder's letter head.
- 1.4.4 Duly signed and stamped 'Schedule of Commercial Specifications' as per Annexure IV on bidder's letter head.
- 1.4.5 Proper authorization letter/ Power of Attorney to sign the tender on the behalf of bidder.
- 1.4.6 Copy of PAN, GST, PF and ESI Registration (In case any of these documents is not available with the bidder, same to be explicitly mentioned in the 'Schedule of Deviations')