

## Open Tender Notification

For

**Construction of Cuttack Division Office at Jagatpur under  
Cuttack Circle.**

**Tender Enquiry No.: TPCODL/P&S/1000000714/24-25  
Due Date for Bid Submission: 21 – Jun - 2024 [15:00 Hrs.]**

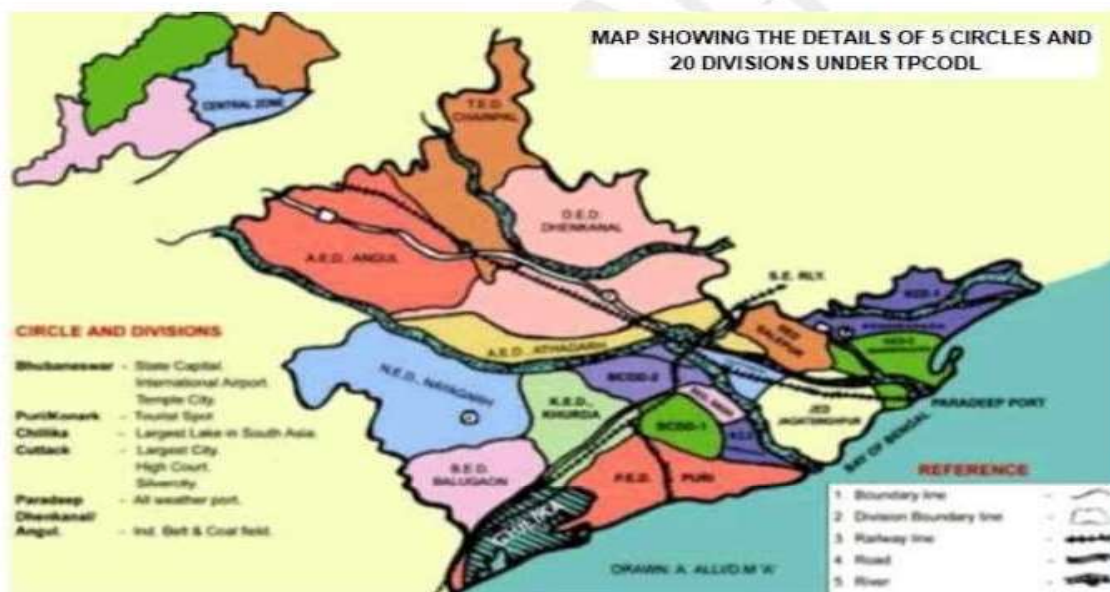
**TP Central Odisha Distribution Limited  
(A TATA Power and Odisha Government Joint Venture)**

**Procurement & Stores Department,  
1st floor, Anuj building, Plot No. 29, Satya Nagar, Bhubaneswar,  
Odisha –751007**

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## REAMBLE

TP Central Odisha Distribution Limited (TPCODL) is a joint venture between Tata Power and the Government of Odisha with the majority stake being held by Tata Power Company (51%). TPCODL is a state electricity distribution utility with sole rights to distribution of electricity in the Central Zone in Odisha covering the distribution circles of Bhubaneswar, Cuttack, Paradeep and Dhenkanal in accordance with the Electricity Act. Tata Power Company has successfully won the bid to own the license for the distribution and retail supply of electricity in Odisha's five circles constituting Central Electricity Supply Utility of Odisha (CESU). It came into operation with effect from 01.06.2020. TPCODL serves a population of 1.36 Crore with Customer Base of 26 Lakh and a vast Distribution Area of 29, 354 Sq. Km. The primary business activity includes purchase of power from GRIDCO Ltd at BSP rate and distribute to consumers. The field structure has been presented below:



### 20 Electrical Divisions are as follows:

1. Bhubaneswar City Distribution Division-I (BCDD-I) 2. Bhubaneswar City Distribution Division-II (BCDD-II)
3. Bhubaneswar Electrical Division (BED) 4. Nimapada Electrical Division, Nimapada (NED)
5. Khurda Electrical Division, Khurda (KED) 6. Balugaon Electrical Division, Balugaon(BEDB)
7. Nayagarh Electrical Division, Nayagarh (NYED) 8. Puri Electrical Division, Puri (PED)
9. City Distribution Division, Cuttack (CDD-I) 10. City Distribution Division, Cuttack (CDD-II)
11. Cuttack Electrical Division, Cuttack (CED) 12. Athagarh Electrical Division, Athagarh (AED)
13. Salipur Electrical Division, Salipur (SED) 14. Dhenkanal Electrical Division, Dhenkanal (DED)
15. Talcher Electrical Division, Chainpal (TED) 16. Angul Electrical Division, Angul (ANED)
17. Kendrapara Electrical Division, Kendrapara (KED-I) 18. Kendrapara Electrical Division, Marshaghai (KED-II)
19. Jagatsinghpur Electrical Division, Jagatsinghpur(JED) 20. Paradeep Electrical Division, Paradeep (PDP)

Tender Enquiry No.	Work Description	EMD (Rs.) *	Tender Fee (Rs.) **	Last Date and Time for payment of Tender Fee
TPCODL/P&S/100000714/24-25	Construction of Cuttack Division Office at Jagatpur Under Cuttack Circle.	1,00,000	5,000	07.06.2024, 18:00 Hrs

- EMD is exempted for MSMEs registered in the State of Odisha.
- MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST. For details of MSME norms, please refer "Annexure A" below.

**Annexure-A**

**Preferential norms for procurement from MSMEs registered in the State of Odisha**

**1) Tender Fees**

To participate in the tender, MSMEs registered in the State of Odisha shall pay Rs.1,000/- including GST towards cost of tender paper.

**2) Earnest Money Deposit (EMD)**

EMD shall be exempted for MSME registered in the State of Odisha. However, Bidder shall be barred to participate in the tendering process for a period of 2 years in case it backs out post award of the contract.

**3) Qualification Requirement for Open Tenders**

Qualification Requirement of Financial Turnover for MSME registered in the State of Odisha shall be reduced to 20% of the existing criteria.

For past experience, instead of relying on the volumes / value of earlier Supplies / Projects, assessment of the Bidder shall be done on the basis of feedback from Customers. Past performance experience at Tata Power and its Group Companies shall supersede feedback from other Customers.

**4) Reservation for MSME**

It shall be mandatory to procure at least 20% of the total volume of the procurement from MSME registered in the State of Odisha (however, it shall not apply where goods/services are not available with the MSME), subject to matching L1 discovered prices and meeting technical specifications including quality requirements.

**5) Performance Bank Guarantees**

Performance Bank Guarantee for MSME registered in the State of Odisha shall be 25% of the value normally prescribed.

**INFORMATION TO THE BIDDERS TO PARTICIPATE IN E-OPEN TENDER SYSTEM OF TPCODL**

**:- Steps for E-tender submission:-**

**Bids are to be submitted only through online e-procurement platform, ARIBA. Any other form of bid submission will not be accepted. Online Link for submission of bid through ARIBA will be sent only after confirmation of payment of tender fee from bidder.**

**Step 1:** The bidder can get primary information about the tender from the Newspaper advertisement / TPCODL website <www.tpcentralodisha.com> and can download the tender document from the above website.

**Step 2:** Non-Refundable Tender Participation Fee, as indicated in tender document, to be submitted before last date of tender fee payment, in the form of direct deposit/NEFT/RTGS in the following bank account.

Account Name: TP Central Odisha Distribution Limited

Bank Name: SBI, IDCO Towers, Bhubaneswar

Bank Account No. : 10835304915

IFSC Code : SBIN0007891

**Step 3:** Eligible and Interested bidder to send an email to TPCODL attaching duly signed and stamped letter on Bidder's letterhead, with following details, expressing their intend to bid against above tender:

Sl No	Description	Bidder's Response
i)	Tender Enquiry No.	
ii)	Description of materials / Works Tendered	
iii)	Name of the bidding company	
iv)	Name of the authorized contact person	
v)	Contact No. authorized person	
vi)	E-mail Id of the where online ARIBA link to be mailed.	
vii)	Tender Fee details (Amount / NEFT-RTGS UTR No /	
viii)	GST No.of bidder	

E-mail has to be sent to <asish.karmakar@tpcentralodisha.com> with copy to <sudhakar.behera@tpcentralodisha.com> before "Last date and time for payment of Tender Participation Fee".

**Step 4:** On receipt of the document as mentioned in Step 3 above and after due verification of the same, ARIBA link for participation in the tender will be sent to bidder's mail address from ARIBA system.

**Step 5:** In this mail there will be an online link as **Click Here** to participate in the tender.

**Step 6:** Click "**Click Here**" to access this event.

**Step 7:** If bidder is bidding first time for TPCODL through ARIBA site then please "Sign UP" by creating User Name and password as mentioned in Sign Up page. Please follow the process, as mentioned in the Sign Up page, during creation of User Name and password. Also a simple one-page registration screen will open for first time user. All \* mark mandatory field to be filled in. Those who are already having User Name and password for accessing TPCODL events, they can LOGIN using same User Name and password. If bidder has got User name and password for their other customer, same will not be applicable for TPCODL.

**Step 8:** You will be able to see the RFQ

**Step 9:** After review and downloading of all documents click on **"Review Pre-requisites"**

**Step 10:** Review and accept **"Bidder Agreement"**.

**Step 11:** You can see attached pdf tender document against clause no 1.1.1 (Introduction).

**Step 12:** Vendor has to attach pdf version of technical bid in clause no. 2.1 and 2.2. In this field do not attach any price document.

Price schedule is attached in clause no.3.2. Same has to be downloaded and price and tax details to be filled in as per the format given, print to be taken in vendor's letter head and signature and seal to be made by authorised person. PDF version of this price bid to be attached in clause 3.2 For Price Bid put all the unit price and taxes and duties in provided field. Put "0" (ZERO) in not applicable field.

**Step 13:** After successfully putting Techno commercial offer and price part then click on **"Submit Entire Response"**

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## 1.0 Event Information

### 1.1. Scope of Work:

Bids are invited from interested Bidders for this jobs:

Sl. No.	Work Description
1.	Construction of Cuttack Division Office at Jagatpur Under Cuttack Circle.

### 1.2. Availability of Tender Documents

Please refer "Procedure to participate in the e-tender".

### 1.3. Calendar of Events

(a)	Date of availability of tender documents from TPCODL Website	01.06.2024
(b)	Last date and time of Payment of Tender Fee	07.06.2024 up to 18 Hrs
(c)	Last Date of receipt of pre-bid queries, if any	12.06.2023
(d)	Last Date of Posting Consolidated replies to all the pre-bid queries as received	14.06.2023
(e)	Last date and time of receipt of Bids	21.06.2023 up to 15.00 Hrs

**Note:** In the event of last date specified for submission of bids and date of opening of bids is declared as a closed holiday for TPCODL's office, the last date of submission of bids and date of opening of bids will be the day following working day at appointed times.

### 1.4 Mandatory documents required along with the Bid

- 1.4.1 EMD of requisite value and validity
- 1.4.2 Tender Fee.
- 1.4.3 Requisite Documents for compliance to Qualification Criteria mentioned in Clause 1.7.
- 1.4.4 Acceptance of Specification and Scope of job as per Annexure II.
- 1.4.5 Duly signed and stamped 'Schedule of Deviations' as per Annexure III on bidder's letter head.
- 1.4.6 Duly signed and stamped 'Schedule of Commercial Specifications' as per Annexure IV on bidder's letter head.
- 1.4.7 Duly filled in Annexure V and VI.
- 1.4.8 Proper authorization letter/ Power of Attorney to sign the tender on the behalf of bidder.
- 1.4.9 Copy of PAN, GST registration (In case any of these documents is not available with the bidder, same to be explicitly mentioned in the 'Schedule of Deviations')

**Please note that in absence of any of the above documents, the bid submitted by a bidder shall be liable for rejection.**

### 1.5. Deviation from Tender

Normally, the deviations to tender terms are not admissible and the bids with deviation are liable for rejection. Hence, the bidders are advised to refrain from taking any deviations on this Tender. Still in case of any deviations, all such deviations shall be set out by the Bidders, clause by clause in the 'Annexure III - Schedule of Deviations' and same shall be submitted as a part of the Technical Bid.

### 1.6. Right of Acceptance/Rejection

Bids are liable for rejection in absence of following documents:

- i. EMD of requisite value and validity.
- ii. Price Bid as per the Price Schedule mentioned in Annexure I (BOQ)