

**Procedure to Participate in Tender**

| Tender Enquiry No              | Work Description   | EMD (Rs.) (incl. GST)* | Tender Participation Fee (Rs.) (Incl. GST)** | Last Date and Time for payment of Tender Participation Fee |
|--------------------------------|--|------------------------|--|--|
| TPCODL/ P&S/ 1000000718/ 24-25 | Open Tender for provide Technician for cable & switchgear work | 50,000/-               | 5,000/-                                      | 08.06.2024, 15.00 Hrs.                                     |

\* EMD is exempted for MSMEs registered in the State of Odisha.

\*\* MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST. For details of MSME norms, pls refer "Annexure VII-a"

***Please note that corresponding details mentioned in this document will supersede any other details mentioned anywhere else in the Tender Document.***

**Procedure to Participate in Tender.**

Following steps to be done before "Last date and time for Payment of Tender Participation Fee" as mentioned above

1. Eligible and Interested Bidders to submit duly signed and stamped letter on Bidder's letter head indicating
  - a. Tender Enquiry number
  - b. Name of authorized person
  - c. Contact number of authorized person
  - d. e-mail id of authorized person / Ariba online portal ID if any.
  - e. Name of Firm
  - f. Address of Firm
  - g. GST Registration Number
  - h. Details of submission of Tender Participation Fee
  - i. MSME Certificate, wherever applicable
  - j. Details of Bank Account for refund of EMD
  - k. Postal Address for refund of EMD
  
2. Non-Refundable Tender Participation Fee, as indicated in table above, to be submitted in the form of Direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference/ Enquiry Number –

Beneficiary Name – TP Central Odisha Distribution Ltd.

Bank Name – **STATE BANK OF INDIA**

Branch Name – **IDCO Towers, Bhubaneswar**

Address – **PO- Sahidnagar, Janapath, Bhubaneswar.**

Branch Code – 7891, **Account No – 10835304915** , IFSC Code – SBIN0007891

**TP CENTRAL ODISHA DISTRIBUTION LIMITED**

(A Joint Venture of Tata Power and Government of Odisha)

Registered Office/Corporate Office: Power House Square, Unit-8, Bhubaneswar, 751012, Tel: 0674-2541575 Web: [www.tpcentralodisha.com](http://www.tpcentralodisha.com), E-mail: [tpcodl@tpcentralodisha.com](mailto:tpcodl@tpcentralodisha.com), CIN: U40109OR2020 PLC032901

E-mail with necessary attachment of 1 and 2 above to be sent to **Malaya.roul@tpcentralodisha.com** with copy to **sudhakar.behera@tpcentralodisha.com** before last date and time for payment of Tender Participation Fee.

Interested bidders to submit Tender Participation Fee and Authorization Letter before Last date and time as indicated above after which link from TPCODL E-Tender system (Ariba) will be shared for further communication and bid submission.

Please note all future correspondence regarding the tender, bid submission, bid submission date extension, Pre-bid query etc. will happen only through TPCODL E-Tender system (Ariba). User manual to guide the bidders to submit the bid through E-Tender system (Ariba) is also enclosed.

All communication will be done strictly with the bidders who have done the above step to participate in the Tender.

Also it may be strictly noted that once date of "Last date and time for Payment of Tender Participation Fee" is lapsed no Bidder will be sent link from TPCODL E-Tender System (Ariba). Without this link vendor will not be able to participate in the tender. Any last moment request to participate in tender will not be entertained.

Also all future corrigendum's to the said tender will be informed on Tender section on website <https://www.tpcentralodisha.com>

RFx No.: **NA**

NIT No.: TPCODL/P&amp;S/1000000718/2024-25

**OPEN TENDER NOTIFICATION****FOR****RATE CONTRACT FOR PROVIDING SKILLED  
MANPOWER/TECHNICIAN ON MONTHLY BASIS FOR CABLE &  
SWITCHGEAR WORK FOR 02 YEARS****Tender Enquiry No.: TPCODL/P&S/1000000718/24-25****Due Date for Bid Submission: 18.06.2024 [17:00 Hrs.]****TP Central Odisha Distribution Limited**  
**1st Floor, Anuj Building, Plot No-29, Satya Nagar, Bhubaneswar-**  
**751007.****Corporate office:** TP CENTRAL ODISHA DISTRIBUTION LIMITED  
(A Joint Venture of Tata Power and Government of Odisha)



TP CENTRAL ODISHA  
DISTRIBUTION LIMITED

(A Joint Venture of Tata Power and Government of Odisha)

**RFx No.: NA**

**NIT No.: TPCODL/P&S/100000718/2024-25**

Registered Office/Corporate Office: Power House Square, Unit-8, Bhubaneswar, 751012, Tel: 0674-2541575 Web:  
[www.tpcentralodisha.com](http://www.tpcentralodisha.com), E-mail: [tpcodl@tpcentralodisha.com](mailto:tpcodl@tpcentralodisha.com), CIN: U40109OR2020 PLC032901

CONFIDENTIAL

RFx No.: **NA**

NIT No.: TPCODL/P&S/100000718/2024-25

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RFx No.: **NA**

NIT No.: TPCODL/P&S/1000000718/2024-25

## 1.0 Event Information

### 1.1 Scope of work

**Open Tenders** are invited through Ariba online portal e-tender process from interested Bidders for Rate contract for following manpower contract as defined below:

| S. No. | Description  | EMD Amount (Rs.) | Tender Fee Inclusive of GST (Rs.) |
|--------|--|------------------|-----------------------------------|
| 1      | Rate contract for Providing Providing 5 no. of Skilled Manpower/Technician for cable & switchgear work for 02 Years on monthly basis | 50000/-          | 5000/-                            |

**Note:-**

- 1) EMD is exempted for MSME Firms registered in the State of Odisha.
- 2) MSMEs registered in the State of Odisha shall pay tender fee of Rs. 1,000/- including GST.

### 1.2 Availability of Tender Documents

Please Refer "Procedure to participate in the e-Tender".

### 1.3 Calendar of Events

|     |   |  |
|-----|---|--|
| (a) | Date of sale/ availability of tender documents from TPCODL Website  | From 01.06.2024 onwards  |
| (b) | Date by which Interested and Eligible Bidder to pay Tender Fee and confirm participation as mentioned in "Procedure to Participate in Tender" | 07.06.2024 , 15:00 Hrs   |
| (c) | Date & Time of Pre-Bid Meeting (If any)   | 10.06.2024 , 11.00 Hrs.  |
| (d) | Last Date and time of receipt of pre-bid queries, if any  | 11.06.2024 up to 17:00 Hours   |
| (e) | Last Date of Posting Consolidated replies to all the pre-bid queries as received  | 13.06.2024   |
| (f) | Last date and time of receipt of Bids   | 20.06.2024 up to 15:00 Hours   |
| (g) | Date & Time of opening technical bids & EMD (Envelope-1 & 2)  | Participating Bidders will get mail intimation from TPCODL E-Tender system (Ariba) when their Technical Bids are opened. Refer Section 4.2 for details |
| (h) | Date & Time of opening of Price of qualified bids   | Bidders will get mail intimation from TPCODL E-Tender system (Ariba) when their Price Bids are opened (Refer Section 4.5)                              |

**Note :-** In the event of last date specified for submission of bids and date of opening of bids is declared as a closed holiday for TPCODL Bhubaneswar office, the last date of submission of bids and date of opening of bids will be the following working day at appointed times.

### 1.4 Mandatory documents required along with the Bid

Following documents are to be furnished along with the bid to the address as mentioned at clause 3.1.

#### 1.4.1 EMD of requisite value and validity